

CURRENT, UPCOMING & ONGOING PROJECTS

LIST MAINTENANCE – Aside from the daily, monthly and biannual tasks required to keep the voter registration data base “clean” a major list maintenance task is required every two years. This task involves a mass mailing to any voter listed in our database that have not had any activity or contact with this office within two prior federal general elections. Current mailing (in progress now) = 10,476 cards.

PREPARATION FOR 2011 WELLNESS CHECK – Centrally locating items deemed necessary by the State Board of Elections to comprehensively evaluate the overall operations of the County Board of elections. These items are compiled in readily available binders for easy access.

TRANSPARENCY – Campaign Finance is a continually evolving aspect of our job. Legislative changes bring increased responsibility and public interest is growing each year. We are currently working toward on-line access to all Campaign Finance records kept by our office as well as the publicly available information on hand in our office. In addition we are working on extending web-based support for candidates to provide immediate access to the most updated information available from the NC General Assembly and the NC State Board of Elections.

ACCESSIBILITY – Polling place and voting access is at the center of elections from the national level down. With regulations brought on by the Help America Vote Act (HAVA), it is an ongoing process to constantly work on

improving access to polling places to assure 100% compliance with American Disabilities Act (ADA) standards.

VOTER EDUCATION – Qualified voters vote should be afforded the opportunity to register to vote. It is the goal of this office, through creativity and innovation to efficiently afford all Craven County citizens every opportunity to understand the elections process, and when eligible, register and vote.

POLLWORKER RECRUITMENT – Working closely with county political party chairpersons we continually recruit and maintain staffing for each precinct’s polling location to efficiently function through each election.

Regularly scheduled Board meetings are held the first Wednesday of every month at 10:00 am.

Election specific and special Board meetings are scheduled as needed.

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Craven County Commissioner Informational Session

1-18-2011



BOARD OF ELECTIONS

The Craven County Board of Elections is dedicated to provide open, honest, and impartial professionally managed election services to the citizens of Craven County.

The Board of Elections is responsible for all federal, state and local elections held within the county. It is comprised of three members, with not more than two being from the same political party. The Board, which has quasi-judicial and policy-making authority, operates under the general supervision of the North Carolina State Board of Elections and is funded by Craven County.

OFFICE OVERVIEW

The staff of the county board of elections consists of three full time staff members, two part-time seasonal staff members, and an additional 90-250 employees are used on or around Election Day. Principal full time operations include:

- Establish election precincts and their polling locations
- Appoint and train precinct officials
- Prepare, test, and distribute ballots and voting equipment
- Canvass and certify ballots cast in each election
- Maintain voter registration and participation records
- Provide public information regarding voters and elections
- Review and audit local campaign finance records
- Maintain residential and jurisdictional geo codes

ELECTION JURISDICTIONS

Craven County has very few single or whole county voting jurisdictions. The following is a list of multi district jurisdictions within the County:

UNITED STATES

US Congressional Districts - 1 & 3

NORTH CAROLINA

NC Senate District - 2
 NC House Districts - 3 & 12

CRAVEN COUNTY

County Commissioner - 1-7
 Boards Of Education - 1-7
 Sanitary Districts - 1

MUNICIPAL

Municipalities - 8 Total
 Municipal Districts (NB) - 6 Total

MAPPING AND ADDRESSING

Since 2009, the Craven County Board of Elections has been working with the County IT & GIS departments to bring all maps relating to elections online. It is the responsibility of this office to maintain proper jurisdictional boundaries based on information gathered from various outside entities. And ensure correctness for all county residential addresses in the SEIMS database.

CAMPAIGN REPORTING /Candidate Filing

The office is responsible for receiving and processing all local candidate filings and campaign reports for candidates with jurisdictions within Craven County. While regulation of campaign reporting falls on the North Carolina State Board of Elections, this office takes a proactive approach to assist candidates as much as possible to assure errors are addressed before violations occur.

VOTER REGISTRATION

The Craven County Board of Elections is responsible for processing voter registration of voters in accordance within the constraints afforded within Federal and State guidelines. Staff is trained in the operations of the State Election Information Management System to assure compliance under the National Voter Registration Act (1993-Motor Voter), Help America Vote Act (2002), the Move Act (2009), North Carolina General Statutes, and State policy and procedures.

Processing voter registration is an ongoing function and daily routine for the office. Voter registration cards are processed for new registration, voter changes, cancellations, and

removals. This creates an ongoing cycle of data entry and processing mail.

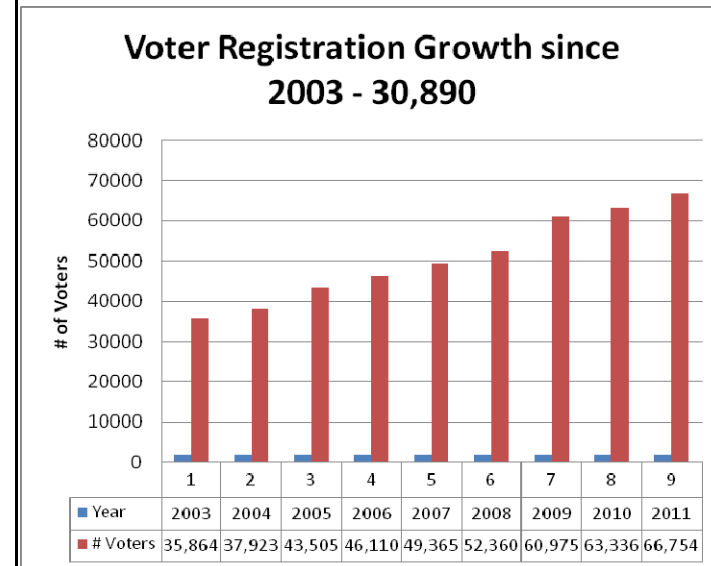
Voter Registration as of 1-10-2011:

Craven County Voters- 66,754

Democrats - 27,732

Republicans - 22,617

Unaffiliated - 16,320



On the Ballot in 2011

- Bridgeton
- Cove City
- Dover
- First Craven Sanitary 3 seats
- Havelock 3 seats
- River Bend Mayor and 2 seats
- Trent Woods
- Vanceboro